

# Privacy Policy - JACKSON COMMUNITY FOUNDATION

## **I. Privacy Statement**

This website is owned and operated by Jackson Community Foundation (JCF). Our intention is to inform and educate visitors about our work as a grantmaker, community convener and collaborator and as a philanthropic partner to individuals, families, and organizations. JCF is committed to honoring the privacy of all those we work with, including visitors to our website and subscribers to our electronic newsletters.

## **II. Personal Information**

Your right to privacy is very important to us. We recognize that providing JCF with your personal information is an act of trust. When you visit JCF online, you remain anonymous, as we do not require registration to view our website or access information.

We may occasionally ask for your feedback via surveys or other communications to better understand your interests and needs. We may also request information through online forms used to register for JCF events or other activities. JCF does not share or make public any personal information gathered through our website.

If you are a JCF fund holder and you use our online portal, GoFund, we provide a secure password to access your fund information and initiate fund distributions. That information is only used on this site and is not distributed to any other party or site. We may, from time to time, contact you on behalf of external partners with grant opportunities that may be of interest to you. In those cases, your personal information is not shared with external partners. Our secure system for donors is encrypted with Secure Sockets Layer (SSL) Class 3, High-grade Encryption (RC4 128 bit) to provide security and privacy when you access fund information, initiate online fund transactions, or send secure messages.

## **III. Public Information**

Under IRS Code, the following foundation documents are public information:

- IRS Forms 990 and affiliated schedules for the past three years.
- Exemption letter from the IRS.
- Approved application for exemption with supporting documentation.

To request an electronic copy of any of the aforementioned documents, email: [jcf@jacksoncf.org](mailto:jcf@jacksoncf.org).

Lists of our donors, other than those published in the annual report, are not available to the public. We do not reveal the name of anonymous donors to the recipient of a grant.

## **IV. Third Party Sites**

Sometimes we share a link to a third-party site on our website. Since we do not control those websites, we encourage you to review their privacy policies as well.

<https://jacksoncommunityfounda.sharepoint.com/sites/JCFCollaborationSite/Shared Documents/Organizational Policies/Asset Development/Privacy Policy/FINAL Approved JCF Privacy Policy 12-5-24.docx>

## **V. Communications**

If at any time you wish to stop receiving JCF's electronic newsletters or other communications, or to be removed from our email list, you may unsubscribe from that list as explained in each message or email [jcf@jacksoncf.org](mailto:jcf@jacksoncf.org) with your request for removal.

## **Questions and Comments**

We welcome comments and questions on this policy. To share feedback or to request information from JCF, please send an email to [jcf@jacksoncf.org](mailto:jcf@jacksoncf.org) or write to:

Jackson Community Foundation  
ATTN: Marketing & Communications  
100 S. Jackson Street, Suite 200  
Jackson, Michigan 49201

RECOMMENDED BY:	ASSET DEVELOPMENT COMMITTEE
RECOMMENDATION DATE:	NOVEMBER 20, 2024
APPROVED BY:	BOARD OF TRUSTEES
APPROVAL DATE:	DECEMBER 5, 2024
NEXT REVIEW DATE:	DECEMBER 2025
REQUIRED BY NATIONAL STANDARDS:	YES